



Date: _____

Applicant: _____

You can help us process your application faster if you will give us an idea of the type of job you are seeking

For example, are you looking for full or part time work? Are there any days or nights during the week when you are not available?

Some important things to consider before completing this application:

1. You must be at least 18 years of age.
2. If you have ever been convicted of a felony, we are unable to offer you a job.
3. Attendance is crucial. Do you have a good attendance record in your previous employment?
4. You must have adequate transportation, meaning that you must be able to get to work on time and on your own.

With these comments in mind, if you feel that we can work together successfully, we invite you to fill out the attached application.

Manager
ServiceMaster Commercial Cleaning
1243 W 7th Ave
Eugene, OR 97402

Applicant Comments:

ServiceMaster Commercial Cleaning
1243 W 7th Ave
Eugene, OR 97402

Application for Employment

Date: _____

Name (First)	(Middle Initial)	(Last)
Home Address	City	State
		Zip
Home Telephone	Cell Phone	Social Security #
Position Applying For:	Earnings Expected:	Are you interested in (check all that apply):
		Full time _____ Part Time _____ Hrs per Day? _____

Where did you hear about this position? _____ Are you available to work weekends? _____

Do you have a valid driver's license? _____ If yes, driver license number and state: _____

Do you have a dependable vehicle? _____ What area are you interested in? _____

Have you ever been convicted of a felony? ____yes ____no If yes please indicate the nature of the crime and outcome: _____

Are you able to perform the essential functions of the job for which you are applying with or without reasonable accommodation? ____yes ____no

Education: Please indicate highest grade completed: High School 9 10 11 12 College 1 2 3 4 5 6 7 8

List courses/experience/activities that you feel qualify you for employment:

College(s) _____ Major field, Degrees _____

Employment History – List most recent job first. Include military, volunteer or other jobs you wish to be considered for the position you are seeking. Additional sheets and/or resumes may be attached.

1) Company _____ Employed from _____ to _____

Address _____ Phone _____

Job title _____ Salary or Salary Range _____

Job Duties _____

Reason for leaving _____

2) Company _____ Employed from _____ to _____

Address _____ Phone _____

Job title _____ Salary or Salary Range _____

Job Duties _____

Reason for leaving _____

3) Company _____ Employed from _____ to _____

Address _____ Phone _____

Job title _____ Salary or Salary Range _____

Job Duties _____

Reason for leaving _____

Other Positions Held:

Firm	Address	Position	Date Started	Date Left
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4) _____

5) _____

Indicate by number(s) _____ any of the above employers you do not want contacted

Activities: (do not include racial, religious or nationality groups)

Aims:

What are your qualifications for a more responsible position? _____

Please Read Carefully:

I understand that ServiceMaster will rely upon the information I have provided in this application and during any interview. I certify that I have had sufficient time to carefully fill out this application and the answers given herein are true and complete to the best of my knowledge and that the application does not contain errors, omissions, misrepresentations, or any information which could be interpreted as misleading. I understand that that any error, misrepresentation, omission, or misleading information in my application or interview(s) will be grounds for termination of employment. I authorize the employees, schools, or persons named above to release to ServiceMaster all information regarding my employment, character and qualifications, and agree to hold all persons harmless with respect to the information they may give, receive or publish.

I understand that nothing contained in this employment application creates contracts between ServiceMaster and myself for employment or any other benefit. No promises regarding employment have been made to me and I understand that no such promise or guarantee is binding upon ServiceMaster. If an employment relationship is established, I understand that my employment and compensation can be terminated with or without cause, and with or without notice, at any time, at the option of either ServiceMaster or myself. I further understand that no representative of ServiceMaster, other than the President of the company, has any authorization to enter into any agreement for any employment for any specified period of time, or to make any agreement contrary to the foregoing and any such agreement to the company must be in writing and signed by the president. I also understand that I am required to abide by all of the rules and regulations of the company.

I hereby consent to undergo a drug urinalysis and/or physical examination by a physician appointed by ServiceMaster, at ServiceMaster's expense, should such an examination be requested.

Signature _____ Date _____

For internal use only

Interview date:

Comments:

**ServiceMaster Commercial Cleaning
Employment Requirements**

1. Able to follow written and verbal instructions.
2. Bondable and able to pass a police background check.
3. 18 years of age or older.
4. Willing to work alone. Able to work without supervision.
5. Willing to follow a conduct, safety, and dress code.
6. Able to pass drug and physical screens.
7. Have reliable transportation to and from assigned work areas.
8. Able to perform the physical duties of the job which include:
 - Able to be on feet for several hours
 - **Custodial Applicants:** Able to lift and carry 25 pounds frequently; lift 40 pounds occasionally.
 - **Floor Crew Applicants:** Have a valid drivers license and good driving record. Able to lift up to 100 pounds, push/pull up to 150 pounds.
 - Able to bend, squat, climb stairs with a light load, use arms overhead. Job requires regular use of arm, shoulder and wrist joints.
 - If you have spine or shoulder injuries or soreness, you may not be able to use our backpack vacuums which are sometimes required.
 - Able to work at a fast pace within a time limit.
 - Have normal vision or wear corrective lenses for close-up and distance.

I have read, understand and meet the employment requirements for the position I have applied for.

Signature _____ Date _____